



ASSESSMENT AND REPORTING POLICY

Policy No. 1.09

Definitions

Assessment- assessment is an ongoing process of gathering, analysing and reflecting on evidence to make informed and consistent judgements to improve future student learning.

DEECD- Department of Education and Early Childhood Development

AUSVELS- Australian Curriculum / Victorian Essential Learning Standards

IB-PYP- International Baccalaureate- Primary Years Program

NAPLAN- National Assessment Program Literacy and Numeracy

EAL- English as an Additional Language

Student Led Conference- (SLC) a student delivered presentation to parent/s to highlight the year's journey of learning, personal growth, challenges and achievements

Exhibition- is a culminating project by grade 6 students which is formally presented to parents

Preamble

Wales Street Primary School recognizes the need for accurate and comprehensive assessment of student performance. Assessment provides data for program evaluation and continuing curriculum improvement. It also helps to identify the achievements and needs of all students. Regular communication (including reporting) of progress between parent student and teacher promotes a shared responsibility for student learning and fosters a strong sense of community

Purpose

The purpose of assessment and reporting is:

- To act as a guide for planning an effective Teaching & Learning Program
 - *Assessment AS* learning occurs when students reflect on and monitor their progress to inform their future goals
 - *Assessment FOR* learning occurs when teachers use inferences about student progress to inform their teaching
 - *Assessment OF* learning occurs when teachers use evidence of student learning to make judgements on student achievements against goals and standards

- To provide meaningful and relevant feedback to students and parents on student learning achievements, strengths, weaknesses and future goals.
- To involve students in self-assessment so become increasingly responsible for their learning goals setting
- To measure the development of each child against the Australian Curriculum /Victorian Essential Learning Standards (AUSVELS)
- To help plan and develop skills, attitudes, programs and resources that cater for student diversity.
- To develop a sense of partnership in Inquiry Learning among parents, teachers and students.
- To prepare an Annual Report to the school community on overall achievement of goals as set out in the School Strategic Plan and against Department of Education and Early Childhood Development expectations.

Implementation

Teachers will use a variety of assessment strategies to provide multiple sources of information about progress and achievement in relation to student learning.

Assessment:

1. Assessment strategies will be designed to accommodate a variety of intelligences and ways of knowing. These informal and formal assessments may include:
 - Assignments
 - Student self-assessment
 - Peer assessment
 - Projects
 - Student portfolios
 - Performance observations and checklists
 - Rubrics
 - Discussions and feedback
 - Online testing

2. Teachers will use moderation (to assess collaboratively to make an on balance judgement) processes to establish a common interpretation of the AUSVELS domains and dimensions.

3. Assessment will incorporate the five essential elements of the Primary Years Program: Knowledge, Concepts, Skills, Attitudes and Action.
4. The Learner Profile will be used as a guide for self-assessment and in assessment of social and emotional development throughout the Units of Inquiry,
5. Teachers will develop with students an individual student portfolio as an integral part of the Student Led Conference. It provides a body of evidence that reflects student achievements and progress, student self-assessments and the development of skills. Student-led conferences will be held midyear and a portfolio evening is held at the end of the year as a time for celebration of learning and reflection.
6. Portfolios are developed over time and are a visual body of evidence that supports student learning and are a tool for assessment and evaluation by student and teachers
7. Data and assessment information will be collected in Individual Student Files to track student progress over time.

Reporting:

1. The student school report will reflect achievements assessed against the standards of AUSVELS as mandated by Department of Education and Training (DET) guidelines and use language that is easily understood by parents.
2. An Information night called the Parent Information Exchange (PIE night) will be organised to share information with parents in Term 1 and interpreters will be provided when necessary.
3. Other opportunities for informal or formal discussion on student progress will be available as requested by the parent or teacher.
4. A Student Support Group (SSG) meeting is held regularly to share information and report progress related to students who participate in the Students With Disabilities program
5. Students are provided with an EAL continuum report where appropriate.
6. Students will have the opportunity to demonstrate consolidation of their learning through the participation in the PYP Exhibition in grade 6.
7. Wales Street Primary School aligns our written curriculum and assessment and reporting strategies with the philosophy of the Primary Years Program and Inquiry learning.
8. Teachers will use a reporting package approved by the DET to report twice a year to parents in term 2 and term 4

9. The Wales Street P. S. Annual Report which publishes the data from teacher judgements and state run testing each year is available to all parents in Term 2 and a summary will be posted in the newsletter.
10. As per DET guidelines:-
 - Maths online interview (prep to Grade 2) is conducted
 - English online interview (Prep) is conducted at the beginning of each school year
 - NAPLAN grade 3 and Grade 5 students is conducted annually in May. Report for Naplan is distributed to parents in October.

Resources

Quickvic Reporting – computer software for generating reports.

AusVELS documents

Student Portfolios

Making the PYP Happen – IBO document

Learner Profile-IBO

IBO –OCC website

Evaluation

- Parent and Staff Surveys will be conducted each year.
- Assessment and reporting processes and timelines will be reviewed annually.