



Wales Street Primary School School Council Meeting Agenda – April 29 2015

Meeting No: 3	Time: 7.00pm-9.00pm	Duration: 2 hours	Location: Staff room	Minute taker:	Time keeper: Chair
Meeting Objective:	To provide governance to the school and advice/recommendations to the principal, as the employer's representative, about matters related to the long term planning and operation of the school				
Present:	Phillip Papastamatopoulos , Geoff O'Connor, Lucy Thornton, Susan Rennie, Frances Coppolillo, Maurizio Tagliano, Jason Sergi, Adam Chapman, Christian Woodcock.				
In attendance:	Maria Nord				
Apologies:	Trevor Robinson, Gabrielle Darlington Chair: Phillip Papastamatopoulos				

No	Item	ACTION
1.	Minutes of the last meeting 25 March 2015 To be recirculated with Lucy's amendments for ratification.	
2.	Business arising from the Minutes	
3.	Reports: <ol style="list-style-type: none"> i. Principal's report (Christian) <ul style="list-style-type: none"> • Curriculum day – Christian noted that the current school Strategic Plan extends until 2016. • Cleaning contract update – existing contract expires Jan 2016; quotes sought for new contract in interim. Quotes likely to reflect significant growth of WSPC over last 5 yrs. • Staffing – Claire Chambers finishing this week; Rebecca Husk to return from parental leave • School Holiday care survey – SC endorsed survey. ii. Policy & Strategic Planning (Jason) <ul style="list-style-type: none"> • No meeting held since last SC meeting iii. Facilities (Trevor) <ul style="list-style-type: none"> • No meeting held since last SC meeting iv. Events & Fundraising (Lucy) <ul style="list-style-type: none"> • The 2015 WSPC Fete cleared \$75K, an increase of \$11K from PY. Fete Committee members to attend a special finance committee meeting to discuss allocation of funds raised, to be ratified by SC and communicated to school community. • Finance committee has endorsed a \$10k allocation from fete funds for a school grants round. 	<p>School holiday care survey to be provided to the school community on-line in coming weeks.</p> <p>School community to be advised of fete outcomes via TikBiz & letter to staff.</p> <p>Lucy to circulate grant details to SC for comment. Sam to be invited to a school assembly to</p>

	<p>v. School Aged Care (Christian)</p> <ul style="list-style-type: none"> No updates <p>vi. LOTE MoU</p> <ul style="list-style-type: none"> Current LOTE MoU b/w Dept Education & WSPC ceases end 2015. A review of LOTE at WSPC to be undertaken with a working party to be established. Prof Hayjek from Melb Uni Faculty Education has agreed to provide advice. 	<p>announce funds raised from fete and grants round. JSC to be involved in working party to determine allocations.</p> <p>Chair to discuss LOTE funding with local member</p>
<p>4.</p>	<p>Financial - reports to date. (Maria)</p> <ul style="list-style-type: none"> Noted that pigeon proofing will exceed maintenance budget. SC agreed that this should be formally reported at end of financial year as a deficit against the planned maintenance budget. Deficit to be covered through fundraising funds. <p>No finance committee meeting last month.</p>	<p>Initial budget approved by SC in 2014 for pigeon proofing to be clarified.</p> <p>The finance committee to assess expenditure at the next finance meeting and report back to SC.</p>
<p>5.</p>	<p>School Council Induction 2015 (Christian & Phillip)</p> <p>Schedule of future SC meetings to be revised to ensure none held in last week of school terms (as council members may be unavailable), and an earlier meeting at the beginning of the school year.</p> <p>Motion moved Phillip; Lucy seconded; all carried</p> <p>Copy of this to be emailed to school council members for dissemination to subcommittees; placed on school council page website; and emailed to staff.</p>	<p>Schedule of future SC meetings to be revised.</p>
<p>6.</p>	<p>JSC – process or gender equity (Susan)</p> <p>A robust discussion was held around gender equity with a particular focus on sport and use of the oval.</p>	<ul style="list-style-type: none"> SC to review how current inclusion policy is operationalised. A review of sports at WSPC to be undertaken, with consideration to be given to overall objectives of sport at

		<p>WSPC, equity of opportunity, usage of oval/facilities including split lunch sessions, WSPC remaining in local school sports association vs developing own sports program.</p> <ul style="list-style-type: none"> • Susan to email framework for gender equity for schooling for dissemination to all council members • Professional Development to be undertaken around gender equity for staff. <p>Progress against actions to be reported back to next SC meeting.</p>
7.	<p>Family Partnership working group (Lucy)</p> <p>It was noted that not all staff have provided email contacts to parents & that TikBiz is not used by all parents.</p>	<p>Pina to provide a group class email list to teachers, for them to contact via email.</p>
8.	<p>Publishing minutes from School Council – strategy</p> <p>Minutes to be circulated within 1 week of SC meeting, with comments back by end following week.</p>	<p>Minutes from the current meeting to be circulated by next Monday, with comments back by end next week.</p> <p>Minutes to be approved via email and released as final versions for posting on the school website. In the event SC is unable to approve, the minutes are to be posted as drafts, pending discussion at the next SC meeting.</p>
9.	<p>Instrumental Music / /performing arts</p> <p>Noted that funding for performing art ceased last year. SC members expressed a strong interest in seeing the scope of performance/musical options increased for WSPC students.</p>	<p>This to be first item for discussion at next SC meeting.</p>

10.	Other business Teacher contact - emails		
11.	Correspondence none		
12.	Next Meeting: 27 May 2015		
	Meeting Closed:		
	<ul style="list-style-type: none"> • Building relationships • Doing what we say we are going to • Being active listeners 	<ul style="list-style-type: none"> • Being open minded to change • Being considerate of others • Nurturing a positive environment 	<ul style="list-style-type: none"> • Setting goals • Being flexible • Sharing ideas and information
			<ul style="list-style-type: none"> • Being enthusiastic • Being organised • Reflecting on what we do