



Wales Street Primary School

School Council Meeting Minutes – August 19 2015

Meeting No: 5	Time: 7.00pm-9.00pm	Duration: 2 hours	Location: Staff room	Minute taker: Lucy Thornton	Time keeper: Chair
Meeting Objective:	To provide governance to the school and advice/recommendations to the principal, as the employer's representative, about matters related to the long term planning and operation of the school				
Present:	Phillip Papastamatopoulos , Lucy Thornton, Susan Rennie, Jason Sergi, ,Gabrielle Darlington, Christian Woodcock, Maurizio Tagliano, Frances Coppolillo				
In attendance:	Maria Nord,				
Apologies:	Geoff O'Connor, Adam Chapman		Chair: Phillip Papastamatopoulos		

No	Item	ACTION
1.	Minutes of the last meeting 22 June 2015 Mov: Phil, 2 nd : Jason. Accepted - All	
2.	Business arising from the Minutes	
3.	Reports: <ol style="list-style-type: none"> i. Principal's report (Christian) <ul style="list-style-type: none"> • Staffing – Robyn • MOU update on Working Group: The Group have met twice and are in the process of gathering information & data, preparing to report back to SC and the School community. ii. Policy & Strategic Planning (Jason) <ul style="list-style-type: none"> • Three policies to be ratified – Student Engagement, Arts, Privacy & Visitors/WWCC • Policies above were ratified subject to feedback to Jason. Mov: Susan, 2nd: Gab. Accepted – All. • Maths policy & Inclusion policy still being reviewed iii. Facilities (Christian) <ul style="list-style-type: none"> • Quotes coming in for refurbishment of the 5/6 toilet block. Renovations to be scheduled for the upcoming summer holidays. iv. Events & Fundraising (Lucy) <ul style="list-style-type: none"> • WSPC Trivia night will be at YDance in Thornbury Sat 29th August. • Fathers Day & Special Person Day stall 4th Sep. • Outdoor Movie: 30th Oct. 	<p>Christian: to place ad re additional parent rep for SC to continue as Tiqbiz notifications & on newsletter.</p> <p>Wr Gr: to report back to SC on process & recommendations.</p> <p>SC: to provide feedback to Jason by Friday August 28 on policies.</p> <p>Christian: to provide further quotes to SC.</p> <p>Lucy: to let Sam know that SC recommends that 'make your own film' by children be explored again for the next Movie Night.</p>

	<p>v. School Aged Care (Christian) – see report. ALL REPORTS: Mov: Susan, 2nd: Mo. Accepted – All.</p>	
4.	<p>Financial - reports to date. (Maria) SC moved a MOTION for the set monies given to WS by DEECD, in error to be placed into a Term Deposit & that an email be set to them for advice re the monies ASAP. Mov: Jason, 2nd: Frances. Agreed – All.</p> <p>Maria reported that the Deficit as of 8 August 2015 was now \$129,817 down from 160,00 March 2015!</p> <p>Balance sheet & operating statement for June – Mov: Christian; 2nd: Mo. Agree- All. Balance sheet & operating statement for July – Mov: Phil, 2nd: Mo. Agree – All.</p> <p>Tabled: Credit Card Statements for June 2015: Mov: Robyn, 2nd: Mo. Agree – All. Credit Card Statements for July 2015: Mov: Jason, 2nd Phil. Agree – All.</p>	<p>Maria: to send email confirming we have received set monies sent by the DEECD in error to WS, asking for them to advise ASAP.</p> <p>Maria: to put set monies \$85? Into a Term Deposit 3-6mths (% rates)</p>
5.	<p>Hire of Hall – Christian, Cangie & Vanessa. Refer to Report for details Motion: With the exception of the current agreed bookings, SC agree that all future External bookings will have NO access to the kitchen, no Food in Hall & the cost of cleaning fee is to be included in the hire. Mov: Phil, 2nd: Mo. Agreed- All.</p> <p>Cangie asked SC to consider increase in fees for 2016.</p>	<p>Maria: to confirm to SC price for hire fee & to include cleaning fee.</p> <p>Maria to ensure all future communication re hire of Hall are communicated to SAC program.</p> <p>Cangie to discuss with Sam (FASE) re quotes for cupboards in kitchen for storage of FASE & SAC items.</p>
6.	<p>Resilience Project - Tied over to next meeting (Incursions to be added to discussions)</p>	
7.	<p>Music Program – Lucy Lucy reported to SC parents concern re music at the school. Christian discussed process and that the Leadership team are currently looking at staffing for 2016 and the position of a SRP for Music/Drama.</p>	<p>Christian: to report back to SC and the parent community re Music program and possibilities for 2016.</p>
8.	<p>Holiday Care Survey Data – Jason The survey clearly demonstrated a need for a school holiday program at Wales street. Christian currently looking at possible providers.</p>	<p>Christian: to provide report to SC on possible providers.</p>

				Jason: to get a Survey Monkey account for the school for future surveys.
9.	Sports Levy 2016 - Christian Sports program currently under review. Currently looking at the Interschool Sports Program to ensure we have: More female teams, provide more opportunities for children & kids who don't join in sports activities, be given opportunities to access alterative engaging activities so that all students are active. ***NOTE: The SC Meeting was extended at 8.55 and agreed by all to finish at 9.15pm.			Christian: to provide feedback to SC on costs, possibilities, structure, outline, The emphasis being on opportunities for all & everyone should be active.
10.	IB Accreditation – Phil The IB Accreditation Document was tabled & SC agreed that Phil was to sign & the annual payment be made.			
11.	Family Partnership Working Group - Lucy Lucy asked for continued feedback by SC on: Parent Information packs for 2016, Parent Survey, Parent Class Reps.			Lucy: to feedback to Wr GR SC feedback.
12.	Powerful Learning Project – Christian/Robyn -Tied over to next meeting			
13.	Other Business Photos for Sale as advertised on Compass			Christian: to check on this & discuss at next meeting.
.14.	Correspondence Clyde St Crossing National Anthem Meeting Closed 9.15pm			Phil & Susan: to write to the group & respond to the letter that was tabled. To be tabled for discussion at the next meeting.
15.	Next Meeting: September 2015			
	Meeting Closed:			
	<ul style="list-style-type: none"> • Building relationships • Doing what we say we are going to • Being active listeners 	<ul style="list-style-type: none"> • Being open minded to change • Being considerate of others • Nurturing a positive environment 	<ul style="list-style-type: none"> • Setting goals • Being flexible • Sharing ideas and information 	<ul style="list-style-type: none"> • Being enthusiastic • Being organised • Reflecting on what we do