



WALES STREET PRIMARY SCHOOL
Wales Street, Thornbury VIC 3071
Ph: 03 9484 3949 Fax: 03 9480 5930
Email: wales.street.ps@education.vic.gov.au

November 2021

Dear Parent/Guardian,

Wales Street Primary School is looking forward to another great year of teaching and learning and would like to advise you of Wales Street Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school, this support has allowed us to offer a wide offering of subjects and special curriculum experiences; enhanced digital learning opportunities and many other experiences we would otherwise not be able to offer.

Financial Support for Families

Wales Street Primary understands that some families may experience financial difficulty and offers a range of support options, including:

- Flexible payment arrangements including regular payment instalments
- The Camps, Sports and Excursions Fund (CSEF)
- State Schools' Relief
- Centrepay

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the Business Manager, Pina Tarquinio on 9484 3949 or email: wales.street.ps@education.vic.gov.au

Families who have unallocated credit from 2020/2021 due to Covid: In order to apply your credit, we ask that you complete the credit card payment authorisation section on this form and return to the school office. This will enable us to apply your credit, and then process balance payable. We will not be able to do this if you pay via QKR.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Jenny Deeble
Principal

Kellie Marks
School Council President

Wales Street Primary School Parent Payment Contributions 2022
PLEASE COMPLETE and RETURN YOUR FORM TO THE SCHOOL OFFICE

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> • All classroom stationery & consumable materials eg. Primary Pete book bag (Foundation), scrapbooks, project books, exercise books, pens, pencils, textas, glue, printing and photocopying of learning resources for student use. Materials for Maths, English, Art, Performing Arts, PE, Italian, STEAM. • Online subscriptions including Mathletics, Maths Seeds, Reading Eggs, Essential Assessment, Seesaw, Storybox. • Inquiry Unit software, purchase & maintenance of hardware, digital learning devices, student and parent communication tools (Compass), support for our Specialist areas of Art, LOTE, Performing Arts, PE. 	\$320.00
Other Contributions - for non-curriculum items and activities	Amount
Employment of a qualified, fully registered nurse to provide first aid, staff & community health education, OH&S, liaising with different health bodies to provide current and up to date information on health. First aid equipment and supplies.	\$120.00
School grounds maintenance and improvements. This component is directed to the ongoing maintenance such as upkeep of gardens and grounds as well as small projects to improve the learning environment for students.	\$50.00
Tax deductible contributions	
Building Fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. Suggested amount \$150.00	\$
Library Fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. Suggested amount \$50.00	\$
Total	

Extra-Curricular Items and Activities

Wales Street Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Wales Street Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum.	
Excursions and Incursions will be communicated to parents and carers as they arise, payment of this amount covers excursions/incursions for the year.	\$90.00
Optional School Camps for Year 4, Year 5, Year 6. Sports carnivals, year 5 & 6 sports programs, graduation ceremony etc. You will be advised of the cost as they are planned throughout the year.	User pays

Financial Support for Families

Wales Street Primary understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (CSEF)
- State Schools' Relief
- Centrepay
- Flexible payment arrangements including regular payment instalments

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the Business Manager, Pina Tarquinio on 9484 3949 or email:

wales.street.ps@education.vic.gov.au

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Totals

Category	Suggested amount per student:	Or nominated amount per student:
Curriculum Contributions	\$320.00	
Other Contributions	\$170.00	
Extra Curricular Items & Activities – Excursions & Incursions	\$90.00	
Tax deductible contribution: Building Fund	\$150.00	
Tax deductible contribution: Library Fund	\$50.00	
Total payable to School	\$780.00	

Payment Methods

Parents are able to make payment from 1 February 2022. Payments can be made by QKR, cash, cheque, eftpos, credit card.

- In Full** by Friday 1st April 2022
- Quarterly** at the beginning of each Term: Feb/April/July/Oct (Direct Debit via credit card details below)
- Half Yearly** at the beginning of Term 1 and Term 3: Feb/July (Direct Debit via credit card details below)

Child's Name	Year Level	Sub Total
1.		\$
2.		\$
3.		\$
TOTAL		\$

Tax deductible Building Fund & Library Fund: Payment by cheque please make SEPARATE cheque/s payable to WSPS Building Fund and/or WSPS Library Fund. If payment is by credit card a one off debit for the nominated amount will be processed (instalments not applicable). Receipts for Building Fund & Library Fund contributions will be issued to the parent name given and sent home.

CREDIT CARD PAYMENT AUTHORISATION:

Card Number: _____ CCV _____ Visa MasterCard

Cardholder Name: Expiry Date:/.....

Cardholder Signature: Date:

NOTE: Families who have unallocated credit from 2020/2021 due to Covid: These amounts will be deducted automatically and only balance payable will be processed on your credit card payment.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.